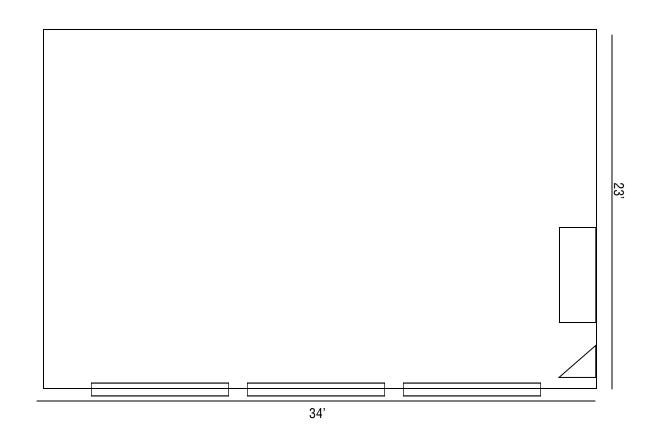
Pre-arrival Packet Group Name:

Event Dates:



Craft Room



Check items you need in meeting room
Chairs #
Chairs #
8' Tables #
Podium
Whiteboard

Sketch how you would like furniture arranged & include any special notes or instructions.